# **Agenda Summary Report (ASR)**

### Franklin County Board of Commissioners

DATE SUBMITTED: December 14, 2020	PREPARED BY: Keith Johnson	
Meeting Date Requested: December 15, 2020	PRESENTED BY: Keith Johnson	
ITEM: (Select One) Consent Agenda	X Brought Before the Board Time needed: 5 minutes	
SUBJECT: Approval of Chairman's action to authorize administrative leave on 11/25/2020		
FISCAL IMPACT: A precise amount has not been determined but it is negligible. The value of up to 2 hours per non-essential employee would be the maximum provided in administrative leave.		
<b>BACKGROUND:</b> On the day before the Thanksgiving holiday, the Chairman authorized the early release of non-essential county employees to allow them extra time to travel home and be with their families for the holiday. This was both a small gesture of appreciation for those who have worked during a difficult time under COVID-19 restrictions but also recognizing that in person attendance at the courthouse is not preferred at this time. Department heads and elected officials were allowed to make the determination of who needed to stay for essential public services and safety. The County has exercised this privilege on several past occasions. The County Auditor has suggested this action was inappropriate. Legal counsel has reviewed the matter and suggested a Resolution by the Board approving the Chairman's action is supported by a majority of the board.		
RECOMMENDATION: Approval of this Resolution.		
COORDINATION: Keith Johnson, Franklin County Administrator – Supports		
Franklin County Chief Civil Attorney – Supports		
ATTACHMENTS: (Documents you are submitting to the Board)		
HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf)		
Copies to PA, Auditor and Administration		
I certify the above information is accurate and complete.  Keith Johnson, Administrator		

### FRANKLIN COUNTY RESOLUTION \_\_\_\_\_

## BEFORE THE BOARD OF COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

#### RESOLUTION RATIFYING ACTION OF THE CHAIRMAN OF THE BOARD GRANTING ADDITIONAL ADMINISTRATIVE LEAVE TO NON-ESSENTIAL STAFF

**WHEREAS,** on November 25th, 2020, the Chairman of the Board of Commissioners authorized the early release of non-essential staff in anticipation of the Thanksgiving Holiday; and

WHEREAS, this action has been done on prior similar occasions; and

**WHEREAS,** Franklin County employees have been working under unusual limitations and circumstances during the COVID-19 pandemic; and

**WHEREAS**, the Board of Commissioners finds public value in and desires to recognize the contribution of County employees for the services provided and keep them safe;

**NOW, THEREFORE, BE IT RESOLVED,** the Board of Commissioners hereby approves and ratifies the decision of the Chairman of the Franklin County Board of Commissioners to grant the additional administrative leave authority to elected officers and department heads on behalf of Franklin County.

APPROVED this 15th day of December, 2020.

	BOARD OF COUNTY COMMISSIONER FRANKLIN COUNTY, WASHINGTON
	Chair
	Chair Pro Tem
	Member
ATTEST:	
Clerk to the Board	